#### Name of service

Changing the Company's Name

#### Division

Listing Division and Members Division

### **Recipients of Service**

Listed Public Shareholding Companies and the ASE Members (Brokerage Firms)

#### **Available Forms to Perform Service**

None

### **Service Description**

Changing the name of a listed company or the name of a member at the ASE upon their request.

## **Requirements and Conditions of Service**

- An application is submitted by the company to change its name, attached with the approval of the Ministry of Industry and Trade.
- A quittance certificate issued by the Administration and Financial Dept. at the ASE.

# **Required Documents**

An application submitted by the company attached with:

- 1. The approval of the Ministry of Industry and Trade on changing the company name.
- 2. The company's articles of association.
- 3. Memorandum of association after the amendment

### Steps and procedures for implementing the service

- Reviewing the application to make sure that it contains all required information
- Determining a day for changing the company's name.

#### **Service Fees**

None

# **Approximate Time for Completing the Service**

Two working days after completing all necessary procedures

# **Contact Details**

Listing and Operations Dept.

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Ext 1300/1301/ 1302/ 1308

• Email: operations@ase.com.jo

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